

**EQUAL OPPORTUNITY
EMPLOYER**



**DRUG FREE
WORKPLACE**

Job Posting Number 235630-1

Division/Department: Water & Sewer

Job Title: Operations Supervisor

**Annual Range:
\$50,000 - \$90,000**

**Recruiting Annual Range:
\$50,000 – \$55,000
City Policy Applies to Internal Applicants**

**Work Schedule: M-F
8:00am – 4:30pm;
Exempt, Full-time w/benefits**

General Description:

This position is responsible for directing and supervising the work of the water and sewer service crews in the installation and repair of water and sewer lines. This position assists the Director and Assistant Directors as needed. This position is also responsible for the proper operation and maintenance of pumping stations.

MINIMUM QUALIFICATIONS:

- Must possess a high school diploma or GED Equivalent and be able to read, write and perform mathematical calculations.
- Experience sufficient to thoroughly understand the basic principles relevant to the major duties of the position, usually associated with three years' experience, one year at a supervisory level.
- Must be able to operate equipment such as jet truck, rodding truck, backhoe, etc.
- Excellent computer skills (Microsoft Office, Outlook and Internet).
- Must be a team player and possess good oral and written communication skills.
- Must be able to compile data and prepare reports.
- Must possess and maintain a valid driver's license in the state of residency.
- Must already possess or obtain National Incident Management Systems (NIMS) 100 and 700 within three (3) months of employment.

Date posted: April 25, 2023

Deadline: Open Until Filled